

Board of Trustees
April 18, 2017

Town of Empire

BOT - Agenda March 21, 2017

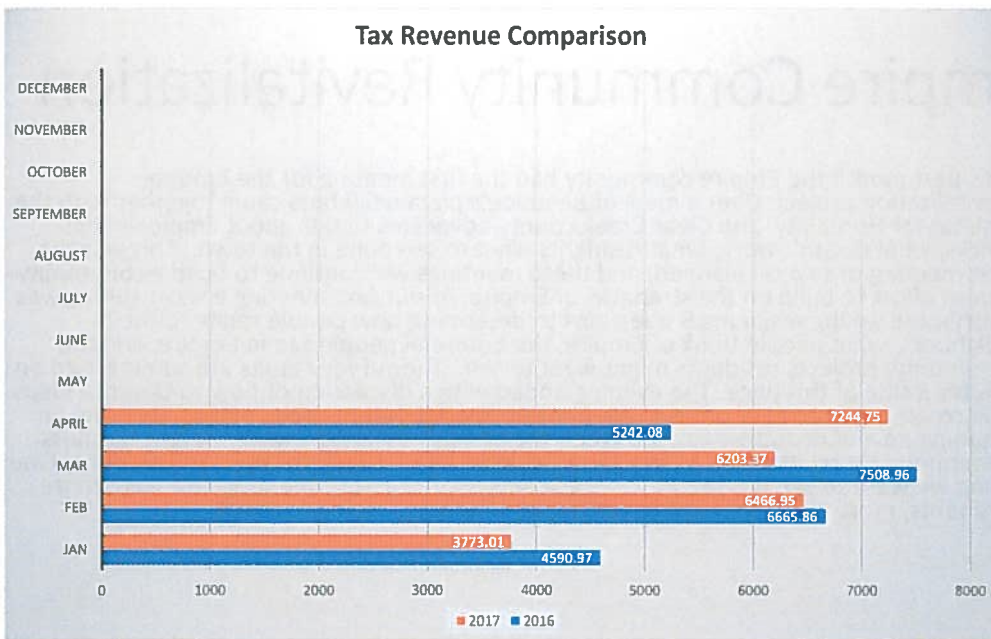
- *Call Regularly Scheduled Meeting to order*
- *Pledge*
- *Roll Call*
- *Approval of Agenda*
- *Approval of minutes*
- *Budget/Sales tax*
- *RV Discussion*
- *Public Comment*
- *GOCO-Trail Head Grant*
- *Grants*
- *Police presentation*
- *Reports:*
 - *Police*
 - *Fire Authority*
 - *Attorney*
 - *Water/Waste Water*
 - *Facilities*
 - *Maintenance*
 - *Admin*
 - *Mayor*
- *"Executive session for the purpose of addressing personnel matters pursuant to CRS § 24-6-402(4)(f)"*
- *Adjournment*

The Regularly Scheduled Empire Board of Trustee Meeting on April 18, 2017 was called to order at 6:32

Board of Trustees in attendance: Trustee Davis, Trustee Gilbert, Trustee Koch, Trustee Tennant, Trustee Adams, Trustee McElroy,

TRUSTEE GILBERT MOTIONED TO APPROVED THE EMPIRE BOARD OF TRUSTEES AGENDA FOR APRIL 18, 2017 TRUSTEE KOCH PROVIDED THE SECOND AND ALL WERE IN FAVOR.

Tax Revenue Comparison



Empire Community Revitalization

- This past month the Empire community had the first meeting for the Empire Revitalization project. Over a meal of Beau Joe's pizza neighbors came together with the Habitat for Humanity and Clear Creek county advocates to talk about Empire--what works, what doesn't work, what residents want to see done in the town. This was the first meeting of several planned, and these meetings will continue to build a community-driven effort to build on the strengths of Empire. At our first meeting a short survey was distributed asking residents 5 questions to determine how people relate to their neighbors, what people think of Empire, the potential people see in Empire, and the community projects residents might want to see. The survey results are summarized on the back side of this page. The evening ended with a discussion of how to take our ideas and create a community project. We brainstormed different project ideas, focusing on cleaning up and beautifying main street and possibly creating a more vibrant business community there. We also talked about what we want to see for our April meeting. One thing we want to see is more Empire residents coming to our meeting. We want more residents, more business owners, and more volunteers. See you soon!

Next Meeting: Thursday 20 April, 2017 6:30 PM 6:30 PM
Old Church, US 40

How people describe Empire now:



What people want to see in Empire in 5 years:



Survey Results

How likely are you to recommend Empire to family or friends? (0-10 Scale)

8 Average Response

What do you like best about Empire?



What do you dislike Empire?



What are the top two things that would Empire a better place to live?

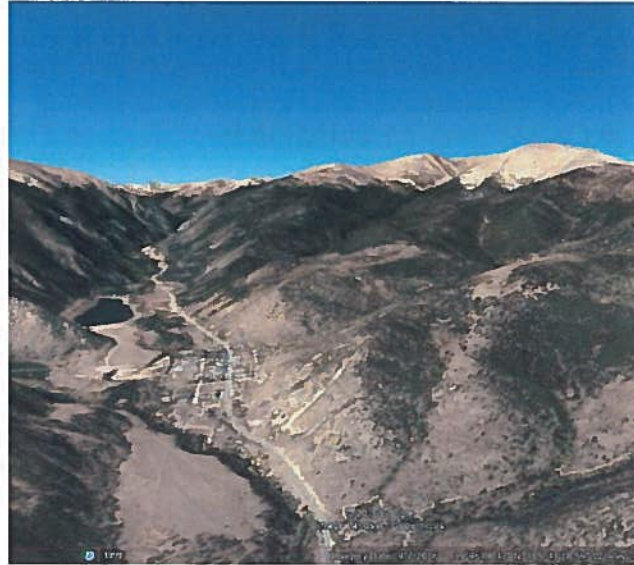


RULES & REGULATIONS

DRIVE CAREFULLY & SLOWLY THROUGH THE PARK. PLEASE WATCH FOR CHILDREN. *SPEED LIMIT 5 MPH *

CAMPING: There is no 24-hr. security in the park. Camping is at your own risk. The Town of Empire reserves the right to refuse service to anyone. **NO TENT CAMPING ALLOWED.** Camp sites are to be kept clean and orderly.

SEASON: Regular RV camping season is from May 1st to Oct 31st. The RV Park is closed for the winter.



ARRIVAL / DEPARTURE: Arrivals need to be arranged with the town or its permitting agent so payments can be made and permits and rules issued. The park number is 000 000 0000. Departures must be by 1:00pm. Sites must be clean of all trash and debris at departure. Leaving nothing behind. Failure to clean your site will result in loss of camping privilege. Check in after 1:00pm.

- **CAMPING MAXIMUM:**
Campsites are to accommodate no more than six people, unless approved by the town or permitting agent, with at least one being a responsible adult years or older and must be acting as guardian if the other are minors 17 years or younger.
- **CHILDREN:** Children and their behavior are the responsibility of their parent or guardian. Please advise all children of the rules of the RV Park and make sure they comply. NO Children are to stay overnight unsupervised--- see above rule. No children of campers are to join in picnics or activities of others enjoying the park unless invited. Children are not to be off the RV site after 9:00pm, unless accompanied by a responsible adult.

QUIET HOURS: Quiet hours are 10:00pm to 7:00am.

PERMT: [Display camping permit on either your lower right corner of your windshield or the camper door.](#)

PARKING: One vehicle per campsite. Additional parking available by permission. **DO NOT PARK IN EMPTY SITES.**

PETS: The city of Empire has a leash law. Pets are to be on a leash always when outside the camper. They may not interfere with others enjoyment of the park. Owners are responsible for any damage or injury cause by their pet. **PLEASE CLEAN UP AFTER YOUR PET.**

CAMPFIRES: Fires are permitted in the fire rings only. All fires must be supervised by a responsible adult always. **DO NOT LEAVE FIRE UNATTENDED.** You are responsible for any damage your fires causes. No trimming or wood gathering from trees is allowed. Firewood available at local business in town.

MOTORIZED VEHICLE: These rules apply ATVs, golf carts, motorcycles, cars, trucks etc. Vehicles are restricted to roadways only and must obey all speed limits and traffic laws. No loud vehicles. Operators must be licensed drivers. **NO OFF-ROAD USE IS ALLOWERD THE AREA.** This park is surrounded by private property, **NO TRESPASSING.**

TRASH: Trash is to be bagged and disposed of in the park approved dumpster. Please keep dumpster locked when not in use, this is bear country. Only camp/park generated trash is permitted. **NO OUTSIDE TRASH** Do not dispose of grills, tires, chairs, or other junk metal. Take it home with you.

CHANGES TO CAMPSITE: The town must approve any changes to a campsite.

DUMP STATION: **NO DUMP STATION IS PROVIDED. NO GREY WATER dumping at campsite.**

EMERGENCIES: Call 911 or for non-emergencies call Empire Police at 303-569-2281.

FIREARMS AND FIREWORKS: Of any kind are prohibited in the park area.

- **MARIJUANA USAGE:** It is unlawful to open a package containing marijuana, or to use any product containing marijuana in view of the public or in a public place.
- **ALCHOL:** is allowed within your designated campsite of campers at least 21 years of age. Sites with minors in possession of alcohol will be reported to the Empire Police department.

ACKNOWLEDGEMENTS AND RELEASES: Campers and their guest hereby acknowledge that the surrounding area and park are natural habitats with many obvious and hidden dangers. Despite these dangers, campsite users and their guest accept these risks. Further, users and guests hereby release the Town of Empire, its permitting agent and employees of from any present or future claims. This includes a claim for negligence, for property damage, personal injury, or death arising from user or guest participation in this camping or park experience.

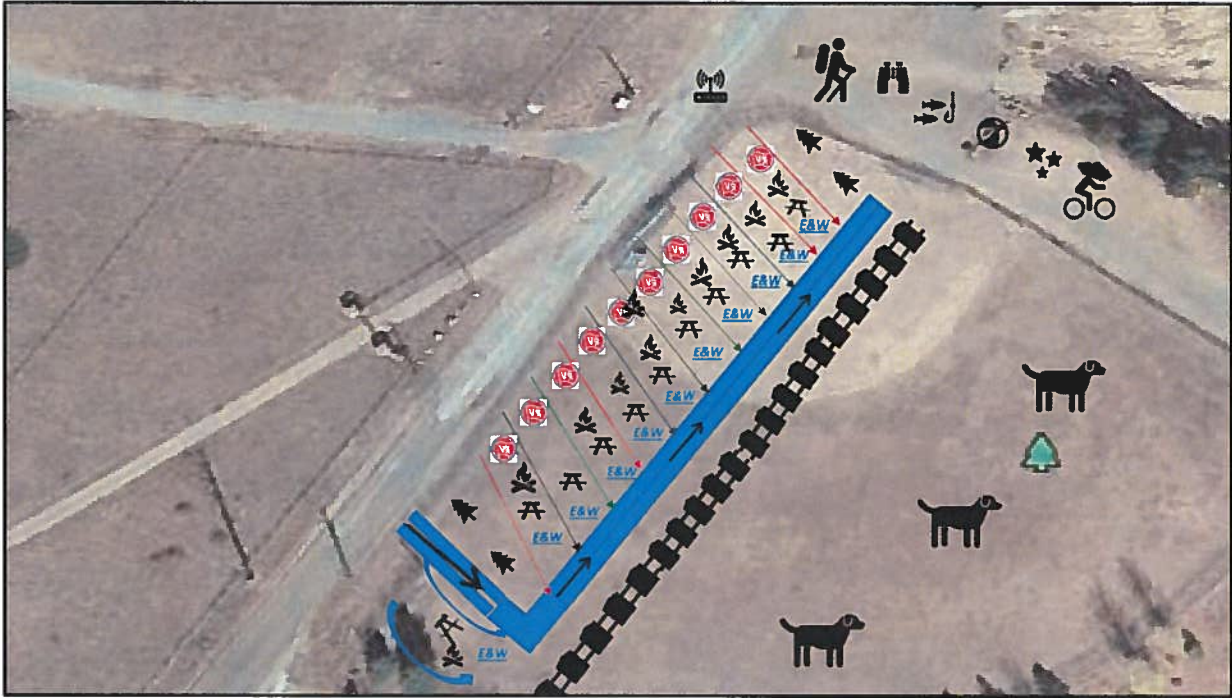
Registering for a campsite entitles you to use of the park's facilities with the understanding that you, your family, and guest obey all the rules and regulations established by the Town of Empire. We reserve the right to remove or have arrested any and all persons violating the rules and regulations of the park, campsite and towns open space. We reserve the right to change or add rules, ad hoc, that we deem necessary for the safe operation of the park and overall enjoyment of the park patrons.

RESERVATIONS: Can be made 90 days in advance by calling 000-000-0000 between the hours of 9:00am and 5:00pm Monday thru Friday. Reservation arrival date changes are not permitted. Reservations request can only be made by phone. Each site reservations requires advance payment of the **FIRST TWO NIGHTS stay plus a \$5 non-refundable booking fee**. There is absolutely **no subletting of sites**. The person registered for each site is responsible for the actions of everyone registered at the site. We accept PAYPAL only at this time.

MULTIPLE SITE RESERVATIONS: Are proceed one at a time and cannot be under the same name. If you are booking more than one site for the same date we require a deposit for each site and the name, address, phone #, email address, type and size of RV (if applicable) and the number of people for each site.

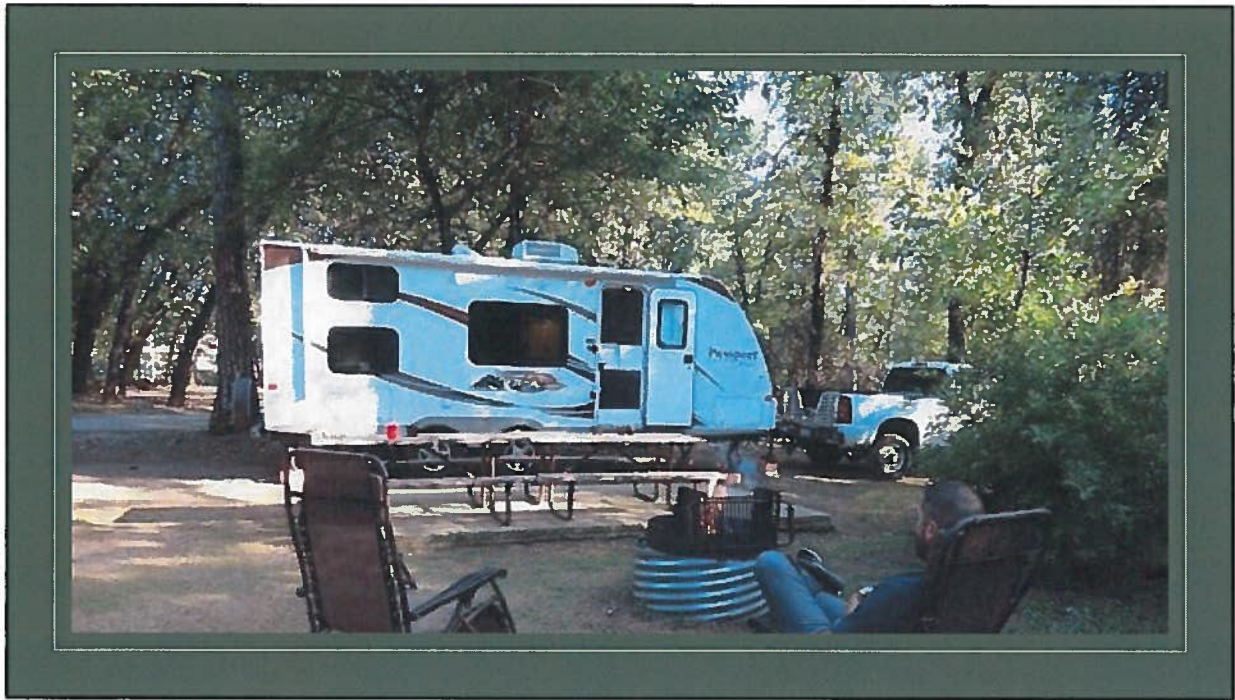
BASE RATE: Base rate includes two licensed vehicles. Maximum of six people per site.

CANCELLATION POLICY: Require a **14 DAY NOTICE** to be given prior to the arrival date by phone only. The Town of Empire will refund the deposit minus the **\$5 non-refundable** processing fee and a **\$ 25 cancellation fee**. Refunds will not be refunded for notifications under the 14 days prior to the arrival date. Refunds will not be issued due to weather conditions, acts of nature, or anything outside of the Town of Empire's control. Refunds will not be issued to those who check out early. You will be declared a no show if you do not arrive within the first 48 hours of your arrival date unless the reservation is paid in full. We reserve the right to ask people to leave the premises for noncompliance of any of the rules, refunds will not be issued.









Typical Stopping Distances

20 mph
(32 km/h) 0 m 6 m = 12 metres (40 feet)
or three car lengths

30 mph
(48 km/h) 9 m 14 m = 23 metres (75 feet)
or six car lengths

40 mph
(64 km/h) 12 m 24 m = 36 metres (118 feet)
or nine car lengths

50 mph
(80 km/h) 15 m 38 m = 53 metres (175 feet)
or thirteen car lengths

60 mph
(96 km/h) 19 m 55 m = 73 metres (240 feet)
or eighteen car lengths

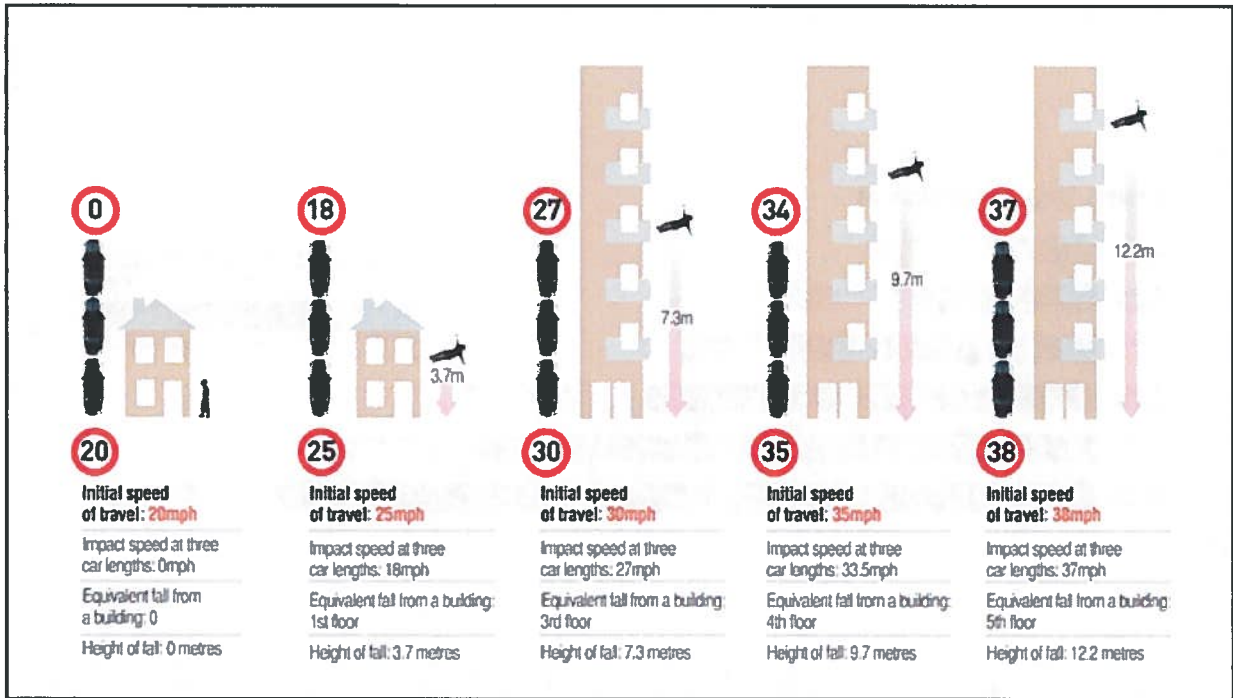
70 mph
(112 km/h) 21 m 75 m = 96 metres (315 feet)
or twenty-four car lengths

The distances shown are a general guide. The distance will depend on your attention (thinking distance), the road surface, the weather conditions and the condition of your vehicle at the time.

Thinking Distance

Braking Distance

Average car length = 4 metres (13 feet)





PUBLIC COMMENT

Public Speakers:

Jacky Magurk of 316 N. Empire

Richard Harvey of Empire

Mark Sabatini of Mad Creek Bed and Breakfast, Empire

Kelly Newton of Empire

Bill Sparks of Empire

Tammy Wick of Empire

Melissa Martin of Redman Hall, Empire

Phil Wick of Empire

Tony Kaspari of Bard Creek, Empire

Hanz of North Empire, Empire

2017 GRANTS – First Quarter

- CDOT- Law Enforcement - \$3,360.00
High Visibility Impaired Driving Enforcement
 - CIRSA – Loss Control and Prevention \$5,637.00
Two Radios
1 Bullet Proof Vest
 - PENDING APPROVAL
 - Timothy Endowment- CIRSA \$2,965.00
 - Body Worn Cameras
 - Police Officer Identifying Patches
- IN PROCESS OF SUBMITTAL
 - CLIMAX -\$40,000.00
 - FIREHOUSE SUBS-\$30,000.00
 - GOCO- RESTROOM- AMOUNT TO BE DETERMINED
 - GOCO- TRAIL HEAD- AMOUNT TO BE DETERMINED
 - CDOT- \$11,760.00 (2017/2018 ENFORCEMENT)

GOCO - Trail Head Grant

Public Works

Thank you Richard McClellan for your work and time. The Town of Empire wishes you well.

Job will be published at \$16.00 starting base and 32 hours weekly.

Thank you for coming!

- **OUR NEXT SCHEDULED BOARD MEETING IS MAY 16, 2017 AT 6:30**

No executive session took place at the request of the employees involved.

TRUSTEE KOCH MOTIONED TO ADJURN THE APRIL 18, 2017 REGULARLY SCHEDULED MEETING. TRUSTEE TENNANT PROVIDED THE SECOND AND ALL WERE IN FAVOR.

MAYOR, RICHARD SPRAGUE



ATTEST: MUNICIPAL CLERK, NICHOLE LENTZ


Town of Empire

30 East Park Avenue/P.O. Box 100 Empire, Co 80438

303.569.2978/f303.569.2282

The Planning Commission reviewed Ordinance 226 – Water and Sewer -**ARTICLE V – Water Meters and Cross Connection Requirements** and determined that only a few minor deletions would be required to reflect the fact that the water meters do not have back-flow prevention as we originally thought.

MAYOR SPRAGUE MOVED SEND THE CHANGES TO THE BOARD OF TRUSTEES FOR FIRST READING. MS. DAVIS PROVIDED THE SECOND AND ALL WERE IN FAVOR.

Discussion of Tiny Homes and Air B&B's

Our current zoning ordinance (170) does not allow tiny homes, and does not regulate Air B&B's. There are no Air B&B's in Empire at this time, so it would be a good time to amend the zoning ordinance without having a major impact. Our zoning ordinance also requires all residences to be 700 sq ft or more and tiny homes are 500 sq ft or less.

Ms. Hauser strongly felt that Air B&B's are a commercial use and should be allowed only in the commercial district, not in the R-1 district or the mobile home parks. The rest of the commission agreed. It was decided that Mayor Sprague would talk to the town attorney about passing a moratorium on Air B&B's until the Planning Commission can amend Ordinance 170 to regulate them. The Planning Commission also felt that Air B&B's should have a business license and should meet all regulations and requirements of any hotel or motel.

Tiny homes are being used for seasonal employee housing as well as for permanent residences. The Planning Commission discussed amending Ordinance 170 to allow them, but no decision was made.

Ordinance 246 – General Offenses

The Planning Commission looked at the changes to Ordinance 246 made in previous meetings. There was considerable confusion over Article VIII, Section 3 – Junk Vehicles. We were not sure what had been deleted and what was still in force. The lack of page numbers on the ordinance was also confusing. We will plan to work on this section at our next meeting. In the meantime, Ms. Hauser will get page numbers on the document.

Adjournment

MS. RUSH MOVED TO ADJOURN THE MEETING AT 19:30, MAYOR SPRAGUE PROVIDED THE SECOND AND ALL WERE IN FAVOR.



Chairperson, Sue Hauser

ATTEST: 

Town Clerk, Nicole Davis-Lentz

Town of Empire

30 East Park Avenue/P.O. Box 100 Empire, Co 80438

303.569.2978/f303.569.2282

April 26, 2017

Called to order at 18:47

Planning Commission Members Present

Chairperson, Sue Hauser, Mayor Sprague, Melissa Davis, Sally Rush,
Police Chief Glen Hardey

Audience

None present

Approval of Agenda

MS. RUSH MOVED TO APPROVE THE REGULAR SCHEDULED PLANNING COMMISSION AGENDA FOR APRIL 26, 2017, WITH NO CHANGES, MS. DAVIS PROVIDED THE SECOND AND ALL WERE IN FAVOR.

Approval of March 22, 2017 Minutes

MAYOR SPRAGUE MOVED TO APPROVE THE PLANNING COMMISSION MINUTES FOR MARCH 22, 2017, WITH NO CORRECTIONS. MS. RUSH PROVIDED THE SECOND AND ALL WERE IN FAVOR.

Public Comment

There was no public present to commit.

Storage Units Property Walk

The Planning Commission met Roger Kahn at the storage unit property at 499 Hanchett Road. Roger explained his plans for landscaping on phase one and building locations for phase two. Items discussed:

- Rock wall and split rail fence on the North side of the existing road.
- Delineation of the entrance possibly with another split rail fence.
- An eighteen foot wide road, (instead of twenty-five) in phase two. Roger Kahn said Kelly Babeon, the fire chief, did not feel that would be a problem.
- Ms. Rush brought up the possibility of solar lighting, and Ms. Hauser mentioned lighting was one of the things the neighbors were against.
- Mr. Kahn explained that the lay out of subsequent buildings would depend on saving as many trees as possible.

The Planning Commission emphasized that we want his plans in writing so there would be no misunderstanding as to what was required. The Planning Commission will also write a letter explaining our requirements. Ms. Rush felt Mr. Kahn should present a set of engineered plans for the second phase of the project. Mayor Sprague will check with the building inspector to determine if an engineered plan is required. Ms. Hauser will call the fire chief to discuss the width of the road.

Empire Mobile Home Park

Matt Bransfield was not present to discuss his plans.

Ordinance 226 – Backflow Changes